

EBRP Integrated CAD/RMS Public Safety System Acquisition Project

Office of the Mayor-President

Purchasing Division



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ADDENDUM NO. 4

City of Baton Rouge
Parish of East Baton Rouge

20008-16- East Baton Rouge Parish Communications District Integrated CAD/RMS Public Safety System Acquisition Project

Proposal submission deadline: **June 30, 2016**
Proposal Closing Time: **2:00 p.m.**

Your reference is invited to **20008-16- East Baton Rouge Parish Communications District Integrated CAD/RMS Public Safety System Acquisition Project** which is scheduled to open at 2:00pm, on **June 30, 2016** for the City of Baton Rouge-East Baton Rouge Parish Communication District

This addendum provides the following:

- Responses to questions received by the RFP deadline.

This addendum is hereby made a part of the RFP for East Baton Rouge Parish Communications District Integrated CAD/RMS Public Safety System Acquisition Project and should be acknowledged.

EBRP Integrated CAD/RMS Public Safety System Acquisition Project

List of Questions from RFP 20008-16

1. Does the agency have resources/staff with knowledge of the data and database structure that can be shared with the vendor to establish data relationships and mapping of data elements to be converted?

Yes

2. Can database structure information and/or sample data be shared prior to bid submission to allow for more precise analysis?

No

3. Please customize the table below to show the types of information to be converted. Some examples are provided for guidance, but please customize to reflect specific needs.

System	Module	Convert <i>Yes / No</i>	Legacy Vendor Product & Version	Type <i>Archive / Hybrid Live / Undecided**</i>

Our expectation is that the entire system will be converted in regard to the RMS (including jail data) with data from 2010 – 2016. There is other data captured prior to 2010 in an archive database; the expectation is that this data will not be converted but be accessible via a query. The schema remains the same.

Specific to the CAD system, we are expecting event history for at least 6 months.

With that said, we realize that there are numerous approaches. Vendors should propose their recommended approach as well as any alternatives.

4. Does the agency have staff, knowledge and capacity to provide the data in one of the following standard formats: Microsoft SQL; Microsoft Access; DBF or Delimited Text

Yes

5. Does the agency have a subject matter expert for each system who will participate in data mapping, data review and to provide feedback regarding conversion quality?

Yes

6. Was data to be converted from the legacy system previously converted into that system, added via third party interface(s) or was all data natively entered exclusively through the application user interface?

Natively

7. How many distinct agencies have data in the legacy system?

In the RMS, there are 4 primary agencies.

8. Of the total agencies identified previously, how many of those agencies will be converted?

All

9. Does the customer **require** onsite presence for data conversion analysis or conversion services? If so, please elaborate on the **required onsite** service expectation?

Not for the entirety of the process. However, it would be expected that on-site presence would be required for certain tasks (e.g., project scoping, review of data to be converted, testing, etc.). The Region will rely on the expertise of the chosen vendor to ensure that the appropriate tasks are completed with the appropriate on-site time.

10. If onsite services are **not required** for data conversion, is there any **desire** for onsite services related to data conversion? If so, please elaborate on your desire?

See prior question and answer.

11. Are there specific rules, policies, common practices or other restrictions that would limit or control the selected vendor's access to the data to be converted?

Personnel will be expected to pass appropriate background checks and may have to sign NDAs.

12. AFIS LiveScan— Does the EBRP currently have a livescan system provider and if so, who?

MorphoTrak.

13. Carfax— Can you describe the expected functionality for this interface? Is documentation on the current data structure available (such as data dictionary or database ERD)?

An XML dump is sent to CarFax for crash reports. It is the identical feed as the LA Crash interface. Data dictionary cannot be provided.

14. Timeline Overview, page 2, states that the deadline for clarifications is Monday, May 30, 2016. Because this is a Federal holiday (Memorial Day), will the EBRP extend the question deadline to the following day (Tuesday, May 31, 2016)?

No. The deadline remains the same.

15. Regarding RFP pages 6-9, Section 2, what other hardware is currently utilized by the EBRP (types and brands)—such as LiveScan (AFIS) fingerprint scanners, driver license scanners, evidence scanners, mug shot cameras, etc. In addition, please provide both the current and desired quantities of each.

LiveScan is MorphoTrak. The Region uses standard COTS products for scanners and cameras. If proposing peripherals, we ask that the vendor recommend the appropriate number of peripherals. It would be expected that the number of peripherals will be determined during a contract negotiations phase.

16. RFP page 5, Section 1.1 lists the public safety agencies participating in this project. To clarify, is the East Baton Rouge Parish Sheriff's Office involved?

Yes

17. Regarding page 12, Section 3.2, Item 10, please provide the following information on the LA Crash interface:

- Is this a Web Service or a file drop interface?
- May we obtain an example crash report? Please provide an XML file if available.

LA Crash is a statewide system. Further information regarding this system can be obtained by contacting the State.

18. The Proposal Form within Appendix F states that “the undersigned has carefully examined the site of the proposed work...” Because a signed copy of this form must be submitted with the proposal, and a thorough site visit has not yet been conducted as outlined in Section 3.5 of page 13, please clarify the intent of the Proposal Form?

The chosen vendor will be expected to conduct a site visit prior to contract award. If there are unique requirements of the system outside of a standard dispatch and law enforcement environment, those should be expressed in the proposal response.

19. The Proposal Form within Appendix F references a “Notice to Proceed, projected to be on or about _____.” No date is provided here or within the Timeline Overview section of page 2. When does the EBRP anticipate issuing a Notice to Proceed? Or is it expected that the vendor provides an anticipated project start date within this form?

When submitting the form, please indicate “TBD” in the date field.

20. Appendix G, Section 1.3 references “Section 4 of the RFP.” Please confirm if this is in reference to RFP Section 3.15, pages 19-20. Is that correct?

This sentence should reference “Section 3 of the RFP”

21. Appendix G, Section 1.21 references “Section 2.2.” Please confirm if this is in reference to Appendix G, Section 1.2, pages 3-4. Is that correct?

This is correct.

22. Please provide the number of FireHouse databases in use across the District.

Twelve.

23. How will this solution be funded?

This project is fully funded.

24. Is there an estimated cost for this solution?

Budgetary estimates will not be provided at this time.

25. What is the ePCR system in use?

ESO.

26. Regarding pg. 29 of the pdf (Application Software, CAD Functionality, #14): “Does the System support an ability to query a location’s history via a drawing tool?” Can you provide more information about what kind of drawing tool you are referring to?

Using a mouse, a user would be able to draw on a map to query location history.

27. What is your sworn officer count?

Approx. 1517 sworn officers across 10 departments.

28. How many reporting analysts does the District have?

Participating agencies do not have specific “reporting analyst” positions. In many law enforcement agencies, the duties of a reporting analyst are spread across multiple positions. In some agencies it may be done by patrol officers while others it may be records clerks. An exact count is not available.

29. Can the District please specify exactly how many agencies comprise the District?

- a. East Baton Rouge Parish Communications District (Primary PSAP) – 29 calltaker/dispatch positions for 911, EMS, Sheriff, BR Police, BR Fire, and Parish Fire.
- b. East Baton Rouge Parish District Attorney’s Office – 50 total RMS users.
- c. Baton Rouge Police Department – 698 sworn officers, 188 support staff (52 in communications)
- d. East Baton Rouge Parish Animal Control - 22 total staff, 21,338 complaints
- e. East Baton Rouge Parish Alcohol & Beverage Control Board – 14 RMS users
- f. Baton Rouge Airport Police – 29 total officers
- g. Baton Rouge Constable’s Office – 35 Deputy Constables, 50 total RMS users.
- h. Baton Rouge Fire Dept Arson Investigations – 5 Investigators
- i. East Baton Rouge Sheriff’s Office – Approx. 600 Deputies, EBRP Prison holds 1594 inmates
- j. Central Police Department* (Currently a part-time agency with 12 officers)
- k. Baker Police Department (Secondary PSAP) – 2 calltaker/dispatch positions and 35 officers
- l. Zachary Police Department (Secondary PSAP) – 2 calltaker/dispatch positions and 39 officers.
- m. East Baton Rouge Parish Emergency Medical Services – 170 total personnel (+36 communications personnel)
- n. Baton Rouge Fire Department – 610 total personnel (22 in communications)
- o. East Baton Rouge Parish Fire Departments: (Combination of career and volunteers)
 - i. St. George Fire Department
 - ii. Central Fire Department
 - iii. Zachary Fire Department
 - iv. Baker Fire Department
 - v. Eastside Fire Department
 - vi. District Six Fire Department

- vii. Brownsfield Fire Department
- viii. Cheneyville Fire Department
- ix. Pride Fire Department
- x. Alsen Fire Department

30. For mandatory terms, if a vendor does not reject or dispute the term, but rather requires clarification or an alternative method of arriving at the same contractual result, is that acceptable?

So as long as the intent and overall meaning of the term and condition is maintained, the District may be open to re-wording these clauses. As such, vendors may propose alternative language. However, should the District not ultimately agree with the vendor's proposed language or come to a suitable agreement, the original language would be maintained.